



## AGM - 2019

# BMBO

### Minutes:-

Date/ Time	Sunday 3rd November 2019 @ 14:30
Venue	<b>Colwich &amp; Little Haywood Village Hall, Little Haywood, Staffs,</b>
Chaired By	Tony Brand-Barker
Present	<ul style="list-style-type: none"> <li>• Martin Bevan (Event Organiser)</li> <li>• Phil Botting (Midlands League Co-ordinator)</li> <li>• Angela Brand-Barker (Member)</li> <li>• Tony Brand-Barker (Chairperson, Statistician &amp; MTBO Co-ordinator)</li> <li>• Simon Coiley (Treasurer)</li> <li>• Liam Drew (Member)</li> <li>• Rachel Drew (Member)</li> <li>• Simon Gittings (Event Organiser)</li> <li>• John Houlihan (Secretary, Website Manager &amp; SI Co-ordinator)</li> <li>• Sion James (Black Mountains MBO Co-ordinator)</li> <li>• Jeff Mew (Event Organiser)</li> <li>• Mark Morgan (Member)</li> <li>• Ifor Powell (Member)</li> <li>• Val Ravenhill (Member)</li> <li>• Graham Tibbott (Member)</li> <li>• Martha Tibbott (Member)</li> <li>• Dave Tipper (Event Organiser)</li> <li>• Dave Uglow (SLOW MBO Co-ordinator)</li> </ul>
Apologies	<ul style="list-style-type: none"> <li>• Alan Hartley (SI Equipment Manager)</li> <li>• Peter Strong (Calendar coordinator)</li> <li>• Ben Martin (Marketing Manager)</li> <li>• Phil Upton (Event Organiser)</li> </ul>
1.Minutes from 2018 AGM	<ul style="list-style-type: none"> <li>• No matters arising.</li> <li>• Proposed that the 2018 AGM minutes be confirmed as a true record by Ifor Powell and seconded by Sion James</li> </ul>
2.Chair's report	<ul style="list-style-type: none"> <li>• Tony thanked Midlands MBO for planning and organising the British Championships Weekend in the Peak District</li> <li>• Tony also thanked all event organisers, who ensure that BMBO offers a variety of cycle orienteering events across mainland Great Britain. There have been a record number of events that were included in the National MBO Score league this year (47).</li> <li>• The quality of competition has been high with 45 riders scoring in 10 events or more</li> <li>• The introduction of an Ebike category has been well received and competition in this class has been good</li> <li>• There are now three full SI kits for use by BMBO members for events</li> <li>• Forestry agreement nearly finalised – see item 8</li> </ul>

3. Financial report
- See attached report & balance sheet. This was read by those present
  - Income is down due to reduced number of competitors
  - Expenditure is also down so healthy balance in the region of £15,000
  - SI licence renewal is due early 2020. Plan is to purchase a five year licence (5 years for the price of 4) for each SI kit used by BMBO, i.e. 4 licences as Black Mountains have their own SI kit which is insured by BMBO
  - Insurance is also due in early 2020 (likely small increase on 2019 cost)
  - John queried whether the SI levy / self-insuring of SI kit by BMBO is cost neutral. No actual figures available but it was felt that as loss of SI boxes and dibbers was very low this was likely.
  - Proposed that membership fees and SI levy remain unchanged for 2020 – see item 8.
  - John queried the bank fee levy for entries as this is currently showing as 5%. He understood that this figure should be 3% as they have a merchant account.
  - **ACTION: Simon and John to look into this and report to committee.**

4. MBO Score
- 2019 Events:**
- See chart comparing events / rides over last 5 years. Note that this only includes events that counted in the MBO Score league.

	Events	Clubs	Rides	Av Rides	>10 rides	Av turnout	No' rider units	No' female
2019	47	7	1938	2.8	45	41	688	190
2018	44	7	1861	2.5	35	42	751	187
2017	40	6	2097	2.2	23	52	967	188
2016	39	6	1844	2.4	22	47	782	109
2015	46	7	2053	2.24	19	45	920	207

- Number of events is up despite there only being one SWEMBO event in the league.
- Average turnout is down. Possibly skewed slightly by WCMTB events having unpleasant winter weather and having barely 20 riders.
- Number of female riders is just under 200. As overall number of riders is down, this represents a greater percentage of females participating. Liam questioned whether an analysis of solo female riders vs those riding in mixed pairs would be useful.
- Rachel reported that in NZ, large numbers of females compete in women only events.
- **ACTION: Committee to look at ways of increasing numbers overall, female and junior participation**
- Dave U had completed survey after SLOW MBO events. One question raised is whether competition maps could be given out in advance so riders could plan their route. Tony cited the example of Lakeland Bike O (Lanequest) 2 hour events where map issued at registration so riders can have up to 1 hour to ponder an optimum route. This present agreed that the bottom line is wanting to promote participation. Martyn suggested highlighting a possible route for novice riders. Sion explained that he had labelled checkpoints “1 – 10” in the past as an introductory route. This had not increased rider numbers. It was queried whether SI timing could list time between “check” and “start” so those who opted to plan their route before-hand could be listed separately. Tony said that this could be done. Rachel wondered whether we are targeting orienteers or cyclists. John suggested a “new to BMBO” class where the organiser could signpost riders. Dave U highlighted that this would require extra “manpower” at registration.

	<ul style="list-style-type: none"> <li>• Martyn suggested having copies of the race map on every table after an event and trying to ensure that novices are integrated into any post event analysis</li> <li>• <b>ACTION: Committee to discuss introduction of "novice class"</b></li> </ul> <p><b>Review of changes made in 2019</b></p> <ul style="list-style-type: none"> <li>• League stats calculation has worked. Some riders are travelling further and significantly more riders have scored in over 10 events.</li> <li>• Graham queried whether it should be the top 10% of riders or continue with the top 5 as reference. This could avoid skewing results from a small event of 20 riders. Dave U had analysed stats and found that by using the top 3 or 4 riders instead of the top 5, the top score was reduced and the margins between riders was less. Tony queried whether the league stats method should be altered. Consensus of the meeting was to leave unchanged for 2020 season.</li> <li>• Bonus points for 100% clearance and early finishing were only awarded in a few events out of 47 so consensus was not to change this.</li> </ul> <p><b>British Champs Weekend</b></p> <ul style="list-style-type: none"> <li>• Ben Martin has volunteered to plan the event in 2020 in the Pennine / Lakes area.</li> <li>• Sion would be happy to consider 2021</li> <li>• <b>ACTION: Tony to contact Ben for date / location</b></li> </ul> <p><b>Organiser "event score"</b></p> <ul style="list-style-type: none"> <li>• Val questioned whether the organiser of a BMBO National League Event could be awarded a score? Midlands MBO currently award their organisers a score that is the average of that person's top 3 rides of the season. Liam and Rachel suggested that the organiser could be awarded 100 points. Dave U suggested score should be average of best 2 or 3 scores. A proposal was carried that an organiser and / or planner (i.e. maximum 2 people) would receive a score that is the average of their top 3 scores of the season.</li> <li>• <b>ACTION: Tony to add this "organiser" column onto league spreadsheet for 2020 (Liam offered to help with macro formulae if any problems encountered)</b></li> <li>• <b>ACTION: Tony to establish how an organiser and / or planner identify themselves so this score can be awarded</b></li> </ul>
5. MTBO	<ul style="list-style-type: none"> <li>• Tony reported that 2019 had been a poor season for MTBO in the UK. Out of 10 events proposed, only 3 are taking place. Main problem is access to areas at sensible cost.</li> <li>• Tony is standing down as MTBO co-ordinator. No volunteers yet despite Facebook advert.</li> <li>• <b>ACTION: Tony to highlight need for MTBO co-ordinator at next weekend's MTBO events in Mabie and Drumlanrig</b></li> <li>• Internationally, BMBO members have been winning MTBO medals. Claire Dallimore was a bronze medallist in the World Championships Sprint event. At the World Masters Champs, Gold was won by Charlotte Somers-Cocks in Sprint, Middle and Mass Start events and by Killian Lomas in Middle and Mass Start. Charlotte won silver in the Long event and bronze medals were won by Rachel Drew and Killian in the Sprint. World. Emily Benham-Kvale (non BMBO) has won World Championship gold medals competing for GB.</li> <li>• Medals were also awarded to BMBO athletes in the World Masters Series. W55: Charlotte Somers-Cocks - gold &amp; Karena Hanley - silver. M40: Alistair Powell - silver. M50: Andy Conn – silver &amp; Killian Lomas - Bronze</li> </ul>
6. Marketing & publicity	<ul style="list-style-type: none"> <li>• Tony thanked Ben for organising all awards for prize-giving earlier.</li> <li>• Online shop for BMBO merchandise now on website – "shop" tab on left side</li> <li>• John questioned how Midlands MBO publicise their events. Jeff explained that Facebook and their website are main avenues used. Information is also sent to local orienteering clubs and bike shops intermittently. Printed A5 flyers have</li> </ul>

	<p>been tried in the past which resulted in no increased participation. Word of mouth does seem to be the best way of attracting new riders. There is a series of cycle races on Friday nights and flyers could be distributed there. As Dark and White are no longer organising MBO events, Midlands are planning to hold some events in the Peak District. A Carsington Water event is proposed for their 2020 calendar</p>
<p>7. Website and SI</p>	<ul style="list-style-type: none"> <li>• John reported that SI timing is now the only programme used for BMBO events.</li> <li>• Windows 7 will no longer be supported after 31/12/19 so SSD's will be installed in all 3 laptops. These should help reduce boot up speed.</li> <li>• Alan has highlighted that if organisers are managing entries on their home computers that function on Windows 7, there is the potential for breach of security of personal data.</li> <li>• <b>ACTION: Alan and Tony to circulate this information to area co-ordinators / organisers.</b></li> <li>• There is a known problem of "Windows updates" causing problems. John reported that the SI office have their computers switched on for 1 week prior to any events. Alan is in the process of recalling all BMBO computers and programming them so that updates do not happen automatically. There will be an "update" icon instead that can be selected at a time outside of an event.</li> <li>• There are a few upgrades pending for the website. These are with the webmaster Gavin and await his attention.</li> <li>• Jeff questioned whether the link for organisers to report problems with SI kit was live. John explained that this was one of the pending upgrades.</li> <li>• Mark questioned when the default entry class will be blank (as agreed at 2018 AGM). John said that this is another pending upgrade that should also ensure that entry process will only continue to next stage once class selected.</li> <li>• <b>ACTION: John to advise committee when webmaster has completed updates</b></li> </ul>
<p>8. Proposals</p>	<ul style="list-style-type: none"> <li>• Proposed by Chair that membership fees and SI levies should remain unchanged. This was carried unanimously.</li> <li>• New Forestry Access Agreement for 2020 and beyond. Tony has been liaising with English Forestry. Proposed event fee will be £68 + VAT for an event permit that must be paid in advance. Rider fee will be £2 a head payable after the event. The permit fee will be forfeited if BMBO cancel the event. Forestry are also insisting that this permit fee will not be refunded by them if they cancel an event. They state that admin work will have already been carried out and BMBO should have insurance to claim on to recover this cost. Sion reported that the Welsh Forestry agreement is currently £50 for an annual permit with no rider fees. This was negotiated quoting that BMBO is a non-profit organisation and they had help negotiating with the Welsh Secretary of Culture. Dave T reports that there has been no problem with access to Cannock Chase (part of which is Forestry land). Tony has talked to orienteering club officials and understands that British Orienteering are also negotiating a new access agreement. As British Orienteering will not insure cycle orienteering events, it was felt that BMBO could not link into this agreement for access on foot.</li> <li>• <b>ACTION: Tony to liaise with committee regarding further negotiation bearing in mind that Sion suggests not signing agreement by 01/12/19 as requested by Forestry as BMBO are currently seeking advice from higher levels.</b></li> <li>• Generation teams now to be known as GEN instead of G - proposal carried (already changed on website).</li> </ul>
<p>9. Election of committee</p>	<ul style="list-style-type: none"> <li>• There were no nominations received for any committee posts. If proposed that current committee members continue in post and Mark seconded this</li> <li>• Note MTBO co-ordinator currently vacant</li> </ul>

	<ul style="list-style-type: none"> <li>• Tony reminded AGM that it was agreed that the Chair's term of office should be 2 years at the 2016 AGM.</li> </ul>
10. Close of meeting	<ul style="list-style-type: none"> <li>• Formal AGM business closed at 16:00</li> </ul>
10. Any Other Business	<ul style="list-style-type: none"> <li>• Martyn wondered whether BMBO could use "Sporteering". Anthony Bowmer, an e-bike rider, has competed in events using this smart phone app. Rachel informed us that these events that require no setting out of checkpoints are popular in NZ and Australia. They use an app called "Maprun". I for told us that Gloucester Orienteering Club have held events using these apps. Jeff suggested that it could be a good way for novice MBO riders to try out an event. Martyn wondered if a large area such as Cannock Chase or Forest of Dean could have a permanent virtual MBO score set up and suggested that it might be possible to use Sporteering after CATS Cracker event in December. Possible to have pdf file that could be downloaded / printed from website.</li> <li>• ACTION: Committee to discuss possible options including insurance angle if events are deemed to be "BMBO events".</li> <li>• ACTION: Martyn to discuss with Anthony Bowmer how it might work</li> <li>• ACTION: Sion to evaluate whether this system might work for the Welsh Short Area Format events.</li> </ul>

## British Mountain Bike Orienteering

### Treasurer's Report as at 31<sup>st</sup> October 2019

We close the year in a healthy financial position with a bank balance of £15000 and showing an operating surplus of £1300.

However the trend of the last couple of years has continued in that income was actually down again but fortunately by half that of the previous year (£2k lower rather than £4k). This is due to a reduced number of events and riders mainly down to the loss of the South West and Dark & White events. On a more positive note, the rise of the S.L.O.W events in the South East and healthy rider numbers elsewhere have definitely helped limit the impact and regain some momentum.

Thankfully this loss of income has been more than offset by a larger reduction in expenditure (£4000) resulting in the aforementioned surplus.

General running costs were very stable this year. There was a negligible increase in the cost of insurance and very low expenditure on Si running repairs or loses. We made some modest investment in replacing some of the trophies together with jerseys and bigger better prizes for the National Champs and league.

#### 2019/20

I would again suggest that Membership, levies and Si fees should be fine remaining the same for the coming year. This may need to be looked at going forward depending on how the year unfolds.

Looking to the New Year, in addition to the usual insurance premium, we will also have additional expenditure as the Si Licence needs renewing. We will again purchase new licences for a five year term, this being more cost effective than yearly renewal.

There are also some required ongoing website developments pending.

In conclusion, we have been fortunate with relatively low levels of expenditure for a few years that allowed for some worthwhile re-investment. Finances will obviously take a temporary "hit" with the extra expenditure in the New Year, however, Bmbo remains in a healthy financial position to hopefully maintain or increase participation in our sport.

## **Bmbo - Income and expenditure 2018/19**

### **Income**

Member / Event levy 808.56

Receipts - online entires 26069.12

26877.68

### **Expenditure**

New Si kit

Si costs 274.80

Web Development

Insurance 2847.28

Event fees to organiser 16203.36

Refunds 27.00

Web Costs 436.80

Postage 55.18

Stationary 35.20

Advertising / Promotion

Prizes 1635.13

National Champs

AGM Costs 50.00

Travel 54.00

Mtbo 38.97

Bank charges 1334.92

O/S Licence 65.70

Committee fees 2280.00

Committee expenses 190.00

Total

25528.34

Operating Surplus

1349.34