

# British Mountain Bike Orienteering

## Constitution 2011

### 1. NAME

- 1.1 The name of the organisation shall be British Mountain Bike Orienteering (BMBO).
- 1.2 Formerly the Trail Cyclists Association (TCA).

### 2. OBJECTIVES

- 2.1 To promote, encourage and foster the growth of Mountain Bike Orienteering, including formats such as MBO Score and Bike-O.
- 2.2 To organise National Leagues for Mountain Bike Orienteering and MBO Score.
- 2.3 To be the internationally recognised UK organisation for Mountain Bike Orienteering.
- 2.4 To promote and defend off-road cycling on legally useable public rights of way.

### 3. MEMBERSHIP

- 3.1 Membership is open to all persons wishing to participate in or support BMBO's objectives, irrespective of political belief, nationality, religion, sexual orientation, age or colour.
- 3.2 An annual membership fee will be decided on by the committee.  
This must be paid by all club members, unless specified exceptions have been made by the committee.
- 3.3 Members are required to observe the rules and safety policy of BMBO at all times.  
Failure to do so may result in the refusal of membership
- 3.4 Affiliated membership is open to organisations with similar objectives to those of BMBO.

### 4. MANAGEMENT

- 4.1 The affairs of BMBO shall be managed by a committee of four members who shall be elected, for a period of two years, by members at the Annual General Meeting.  
The committee shall ensure that all of its functions (appendix A) are allocated to specific BMBO members.
- 4.2 Half of the members of the committee shall retire annually but are eligible for re-election.  
If a vacancy arises between AGMs, the committee shall have the authority to fill it.
- 4.3 Proposals for election of committee members must be supported by a proposer and seconder, who are full members of BMBO. Proposals must be received by the committee at least 28 days prior to the AGM.
- 4.4 The committee may co-opt other association members to assist it. Such co-options may be made by a simple majority of committee members.
- 4.5 Decisions affecting BMBO shall be taken on the basis of a simple majority vote of committee members.
- 4.6 BMBO committee meetings shall be held at least twice per year.
- 4.7 The quorum for a meeting shall be three committee members.
- 4.8 The committee shall have the power to deal with any matter not provided for in this constitution.

### 5. ANNUAL GENERAL MEETING

- 5.1 BMBO shall hold an Annual General Meeting at an interval of not greater than fifteen months.
- 5.2 All full members over the age of 16 shall each receive one vote on matters discussed at the AGM.
- 5.3 A full member is one who has paid the full membership subscription. Associate members do not have the right to vote, but may attend the AGM.
- 5.4 Notification of an AGM shall be given by BMBO no later than 56 days prior to the meeting.
- 5.5 Any constitutional changes must be notified to the members of BMBO up to 56 days prior to any AGM or SGM.
- 5.6 Proxy voting will be available to members eligible to vote. Proxy votes must be sent to a nominated co-ordinator prior to the AGM. The number of proxy votes counting for a proposal, or the number of votes counting against a proposal, shall be limited to the number of eligible votes by members attending the AGM.
- 5.7 The secretary of BMBO must be notified of nominations and proposals for discussion at an AGM no later than 28 days prior to the meeting. These will be circulated to members at least 14 days prior to the meeting.

5.8 A Special General Meeting must be called within 28 days of the receipt of a request signed by 10% of the

membership specifying the sole subject to which discussion shall be confined.

5.9 Any proposal to the AGM must have a representative present at the AGM to speak on behalf of the proposal. Proposals not represented will not be discussed or voted upon.

## **6. FINANCE AND ACCOUNTS**

6.1 The financial year shall run from 1 January to 31 December.

6.2 The treasurer shall be responsible for the preparation of the annual accounts of BMBO, which shall be subject to examination by other members of the committee and shall be audited.

6.3 The accounts shall be available to all members on request.

6.4 All cheques drawn against BMBOs bank account shall be signed by at least two of the three signatories who shall be elected by the committee.

6.5 BMBO is a non-profit making organisation. All income received shall be applied solely to the promotion of the objectives of BMBO. No member shall receive payment from BMBO other than the reimbursement of reasonable fees and expenses necessarily incurred in the furtherance of BMBOs objectives.

## **7. DISSOLUTION**

7.1 In the event of the dissolution of BMBO, any assets left after liabilities have been met shall be paid to the Byways & Bridleways Trust (a Charitable Trust) for use of the Advisory Council.

7.2 In the event of dissolution of BMBO any liability due to members is limited to one pound per person.

## **APPENDIX A**

### **COMMITTEE FUNCTIONS**

For the information of members, the following is a list of the various functions of the committee. The list is not exhaustive.

- chairing all official functions of BMBO
  - recording the minutes of BMBO's meetings
  - keeping the minutes as a source of reference
  - dealing with BMBO's correspondence
  - managing BMBO's finances
  - presenting an annual balance sheet
  - raising the profile of BMBO and publicity
  - seeking sponsorship
  - processing membership and affiliation applications
  - representing BMBO nationally and internationally
  - producing and mailing a regular newsletter to members and affiliated clubs
  - co-ordinating the events calendar
  - maintaining league tables
  - arranging championships and awards
  - marketing of BMBO promotional items
  - maintaining BMBO's website
  - maintaining the telephone hotline
  - event evaluation
  - liaising with other bodies
- (January 2010)